

# **RANI DURGAVATI VISHWAVIDHYALAYA, JABALPUR**

## **Revised Ordinance No. 82**

### **MASTER OF PHILOSOPHY (M.Phil.)**

**As per the revised M.Phil. Ordinance of Devi Ahilya University, Indore, Approved by the Co-ordination Committee in its 88<sup>th</sup> meeting dated 24-04-2013 and Adopted by Executive Council of RDVV Jabalpur in its Meeting dated 29-05-2013.**

Revised in the light of the “University Grants Commission (minimum standards and procedure for award of Ph.D./M.Phil. Degree), Regulation, 2009” published in the Gazette of India on July 11, 2009.

#### **General Instructions**

1. This ordinance shall come into force with effect from the date of its notification. With the enforcement of this ordinance, existing ordinance shall be repealed.
2. No M.Phil. Scholar shall join any other course/study or appear at any other examination leading to a degree (except Certificate / Diploma course in languages, Research methodology / Statistics / Computer Application) during the course of his / her M.Phil. programme.
3. A candidate for the degree of Master of Philosophy must, at the time of application, hold Master’s degree in the concerned subject with at least 55% Marks (50% for SC/ST/Physically disabled candidates) or an equivalent grade of the university, a deemed university or other university incorporated by any law for the time being in force and recognized by the University.
4. A candidate shall ordinarily be permitted to work for M.Phil. Degree in the subject in which he/she has obtained his/her Master’s degree. Provided that the candidate may be allowed in allied subject of interdisciplinary nature of the same faculty or of allied faculties. In such cases, candidates may be permitted to work under one or two co-supervisors along with the supervisor. Provided further that whether a subject is allied or not to the subject, in which the candidate has done Masters degree shall be decided by the Academic Council.
5. Candidate shall be generally admitted through an entrance test followed by an Interview.
6. The students who qualify UGC/CSIR (JRF) examination NET/SELT/GATE/Teacher fellowship holders shall be exempted from the entrance test. However, they have to appear in interview. Provided that 20% seats of each subject shall be reserved for the above categories, however, other students may be considered if sufficient number of students belonging to above categories is not available.
7. The duration of the course shall be of two semesters. i.e., 12 months extended up to 18 months for completing the thesis work.

8. The University shall annually decide well in advance the number of seats available for M.Phil. program in each subject. The number of seats, so decided, shall be notified by the university on its website and/or through advertisement in the beginning of every academic year.
9. A supervisor shall not have at any given point of time, more than five M.Phil. students. Provided that the number of candidates registered with the co-supervisor shall not be counted for the number of candidates under a supervisor. Provided further that a person shall not be allowed to supervise more than five students at a given point of time although he/she is registered in more than one subject / discipline / Institution.

#### **10. Procedure for admission**

- a. In response to the advertisement or notification of the university, candidates desirous of seeking admission to M.Phil. Programme shall be required to submit applications on prescribed form obtainable from the university on payment of prescribed fee. The duly filled application forms along with supportive documents and the Entrance Test fee should be submitted/ sent to the office of the Registrar within the given period.
- b. Candidates shall be admitted through the Entrance Test, which shall be conducted for each subject separately at the University ordinarily in the month of August/September of the respective academic year.
- c. The Kulpati shall constitute a Central Admission Committee (CAC) to conduct the entrance test in which the Registrar shall be the secretary.
- d. The functions of the CAC shall be as follows:-
  - (i) To scrutinizing the application
  - (ii) To arrange for entrance test.
  - (iii) To arrange for interview.
  - (iv) To submit the final list of candidates
  - (v) Any related work assigned by the Kulpati

#### **11. (a) Entrance test**

The entrance test shall comprise of one multiple choice objective type paper having 100 questions of one mark each covering all the basic papers of the concerned post-graduate course of three hours duration to assess the fundamental knowledge of the candidate. The question paper should be prepared by a panel of examiners recommended by the examination committee of the concerned subjects. There will be no negative marking. A merit list shall be prepared by the committee on the percentile basis and notified accordingly by the Registrar after approval of the Kulpati. Provided that the merit list shall be applicable for the respective academic year only.

#### **(b) Interview**

The successful candidates of the Entrance Test shall have to appear before the

Departmental Research Committee (DRC) for an interview according to merit. The DRC shall comprise of the following members:

1. Head of the Department/Principal - Chairman
2. One Subject Expert - Member (to be nominated by the Kulpati)
3. Two subject Teachers of the Department/College - Member (to be nominated by the Kulpati)

- (c) The candidates are expected to discuss their Research interest / area, choice of supervisor and co-supervisor, if any and tentative title of the thesis.
- (d) The Board will assess the research potential of the candidates.
- (e) The committee shall finalize the list of the candidates admitted to the M.Phil. programme in the concerned subject. It shall also allot the Supervisor and Co-supervisor, if any, and approve the title of the proposed research work. The final list should be immediately submitted to the Registrar. After the approval of the Kulpati, the list shall be notified.

**Note:-**

- (i) While granting admission to students to M.Phil. programmes, the committee will pay due attention to the State Reservation Policy.
- (ii) The committee should also see that only the predetermined number of students shall be admitted to the M.Phil. programme.
- (f) A waiting list of the left over candidates shall be prepared and announced. They will be considered for admission if seats become available. However, the admissions must be completed before the last date announced by the University.
- (g) Chairman and one member form the quorum.

**12. Fees**

After the candidate has been provisionally admitted to the course he/she shall have to pay the fees as decided by the University.

**13. Allocation of Supervisor**

The allocation of the Supervisor for a selected student shall be decided by the DRC in a formal manner depending on the number of students for supervisor, the available specialization among the supervisors and the research interest of the students as indicated during the interview. The allotment / allocation of Supervisors shall not be left to the individual student or supervisor.

#### 14. Course work

- (a) After having been admitted, each M.Phil. student shall be required to undertake course work of one semester. The course work shall be treated as pre-M.Phil. preparation. The course work must comprise of–
- (I) Research methodology, which may include quantitative methods and computer application.
  - (II) Review of published research in the relevant field.
- (b) The course work shall be conducted in the University Teaching Departments / Colleges where the course exists.
- (c) A combined course work for M. Phil / and Ph. D. may be conducted for a single / group of subjects wherever possible.
- (d) A candidate shall be declared to have successfully completed the course, if he / she obtained, minimum 40% passing marks separately in (a) “(I)” and “(II)” above.
- (e) The course work shall be evaluated by the DRC and the concerned supervisor.
- (f) If a candidate fails to obtain the minimum passing marks, he / she should be given one more chance. For this, he / she has to pay an examination fee as decided by the university.
- (g) If he / she further fails to obtain the minimum passing marks, he / she should be out of the course.

#### 15. Syllabus

The syllabus for M.Phil. course shall be prepared by the concerned Board of Studies and approved by the Academic Council. However, the Board of Studies shall be instructed to prepare the syllabus in the following manner:

(i) Three theory papers on	Max. Marks
Paper-I Research Methodology, Quantitative Methods and Computer Applications	100
Paper- II Subject of Research	100
Paper- III Subject of Research	100
(ii) Seminar (Two)	100
(iii) Dissertation	100
(iv) Viva-voce	100

#### 16. Scheme of Examination

As approved by the Executive Committee of the University.

## **17. Supervisor**

The person recommended as supervisor to guide the M.Phil. student for his/her dissertation must be :-

- (i) A teacher in University Teaching Department / college who have obtained a Doctoral degree in the subject. **Or**
- (ii) A retired University or College teacher/Scientist who has obtained doctorate degree in the subject.

## **18. Change of Supervisor**

Only under special circumstances, the candidate may be allowed to change the supervisor by the Kulpati on the recommendation of the Head of the Department/Principal.

## **19. Pre-submission requirement**

Prior to submission of the dissertations, the candidate shall prepare a draft dissertation and shall make a pre-M.Phil. Presentation. The presentation shall be open to all the faculty members and research students and its aim will be to get feedback and comments, which may be suitably incorporated into the draft thesis under the advice of the supervisor.

## **20. Submission of dissertation**

- (a) The candidate shall submit his/her dissertation for M.Phil. degree before the date as notified by concerned Head of the department/Principal of the college.
- (b) The finalized dissertation shall be type set on a computer using standard software like MS word.
- (c) The candidate shall submit three hard bound copies of the dissertation and two soft copies in the form of CD to the University.

## **21. Appointment of Examiners**

The Examination Committee shall prepare a panel of six names to act as examiners for dissertation and viva-voce examination. At least half of the names should be from outside the state. The Kulpati shall appoint two examiners out of the panel submitted by the Examination committee for evaluating the dissertation. Provided the Kulpati may add any name in the panel, if he/she feels necessary. At least one of the examiners shall be from outside the state. No examiner should be appointed belonging to the jurisdiction of the University.

## **22. Viva-Voce Examination**

The viva-voce examination shall be conducted by both the internal (Supervisor/Co-supervisor) and External Examiner.

### **23. Award of M.Phil.**

After successful viva-voce examination the result of the M.Phil. examination shall be announced by the Registrar. Thereafter, the award of the M.Phil. degree shall be notified. A provisional certificate shall be issued by the Registrar to the successful candidates certifying to the effect that the M.Phil.degree has been awarded in accordance with the provisions of the UGC (Minimum standard and procedure for awards of M.Phil./Ph.D. degree) regulation 2009.

### **24. Depository with UGC**

Following the successful completion of the evaluation process and announcement of the award of M.Phil.degree, the University shall submit a soft copy of the M.Phil. dissertation to the UGC within a period of thirty days, for hosting the same in INFLIBNET, accessible to all Institutions/Universities.

### **25. Withdrawal of the degree**

On detection of any irregularity, the University shall take suitable steps to withdraw the degree as per provisions of Section 6(12) of the Adhinyam.

**Registrar  
Rani Durgavati University,  
Jabalpur**